# **An example of a Proposal Form for Ethical Review**

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| --- | --- |
| Name(s) of applicant |  |
| Status (e.g. Lecturer, PhD Student) |  |
| **Supervisor(s)** |  |
| Department |  |
| Project status (e.g. doctorate, individual staff research) |  |
| Funding source |  |
| Project Title |  |

**Attachments:**

Indicate the attachments enclosed with this form (please tick boxes):

Information sheet: Consent Form: Questionnaire: Other:

|  |
| --- |
| **Description and rationale of proposed project:** |

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| --- |
| **Ethical issues:** |

# **I confirm that the proposed project conforms with College and professional ethical guidelines, as indicated:** *(please circle)*

# Access to participants: YES / NO / DON’T KNOW

# Informed consent: YES / NO / DON’T KNOW

1. Anonymity and Confidentiality: YES / NO / DON’T KNOW
2. Potential Harm to Participants: YES / NO / DON’T KNOW
3. Potential Harm to Researcher(s): YES / NO / DON’T KNOW
4. Potential Harm to the College: YES / NO / DON’T KNOW
5. Participants’ right to decline to take part: YES / NO / DON’T KNOW
6. Uses of the information (including publication): YES / NO / DON’T KNOW
7. Conflicts of Interest: YES / NO / DON’T KNOW
8. Other relevant ethical concerns (please specify): YES / NO / DON’T KNOW

##### **Classification of project *(please circle)*: ROUTINE / NON-ROUTINE**

*Signed by:*

The applicant: ……………………………………….. Date:………………….

Supervisor (if applicable):…………………………………… Date:………………….

Departmental Research Ethics Officer: …………………. Date:………………….